



Medical Director Job Description

The Medical Director provides medical leadership and expertise to the organization, facilitates communication with medical providers and the broader medical community, helps ensure successful implementation of the Reach Out and Read model at program sites and serves as a public representative of the program. The Medical Director reports to the Executive Director and serves as an Ex-Officio member of the Board of Directors.

The Medical Director position is a part-time, non-exempt position, requiring approximately 5-7 hours per month. It offers an annual stipend of up to \$5,000 for a two-year term, which is renewable at the discretion of the Executive Director, in partnership with the Board of Directors.

Duties and Responsibilities

- **Outreach and Strategy**
 - Serve as a “medical face and voice” for Reach Out and Read Colorado (RORCO) to the early childhood and medical communities (early childhood councils, medical societies etc.) to help promote partnerships and program visibility
 - Help represent RORCO to state legislature and state regulatory agencies to build public awareness and financial support for the organization as needed
 - Guide and support communication with Reach Out and Read Colorado clinic medical champions and providers
 - Attend Reach Out and Read National’s annual conferences in capacity as Medical Director
 - In partnership with the Executive Director, set annual goals and deliverables for performance evaluation
 - Lead efforts to create and/or guide research and evaluation undertaken by RORCO and/or its Provider Advisory Board
 - Infuse the health perspective into development (fundraising) opportunities, by participating in or hosting prospective funder/ donor meetings or site tours, as well as assisting with the preparation of funder proposals.

- **Reach Out and Read Colorado Team**
 - In partnership with Executive Director, advise and/or develop strategies that advance the program and mission of Reach Out and Read Colorado
 - Meet with the Executive Director and Director of Programs at least bi-monthly and serve in an advisory capacity to the entire staff
 - Co-lead the Provider Advisory Board with the Director of Programs
 - Participate in National Reach Out and Read discussions (for Providers/Medical Directors) and share information with staff as appropriate
 - Infuse the health perspective into development (fundraising) opportunities, by participating in or hosting prospective funder/ donor meetings or site tours, as well as assisting with the preparation of funder proposals.

10/15/20

Qualifications

- A current provider, practicing in a Reach Out and Read Colorado clinic
- Informed and educated about the Reach Out and Read program, as well as other early childhood/early literacy/relational health/health equity research
- Informed and educated about systemic status and changes in healthcare provision and reimbursement that could potentially impact the program.

To Apply: Please send your cover letter and resume to jobs@reachoutandreadco.org.